

FURNACE TUNE-UP CHECKLIST. (to be completed by participating contractor)

Home Energy Savings Program Contractors must submit this checklist with the rebate application. Please visit the **Home Energy Savings Rebate Portal** for more information.

EQUIPMENT DETAILS (to be documented before tune-up.)

Gas furnace rated input capacity before tune-up (Btuh):		Efficiency of furnace before tune-up:
Manufacturer:	Model:	Serial Number:

FURNACE TUNE UP CHECKLIST

- Measure combustion efficiency using an electronic flue gas analyzer
- Check and clean blower assembly and components, per manufacturer’s recommendation
- Lubricate motor (where applicable) and inspect fan belt. Replace fan belt if needed
- Inspect for gas leaks
- Clean burner according to manufacturer’s recommendations, and adjust as needed
- Check ignition system and safety systems, and clean and adjust as needed
- Inspect and clean heat exchanger, per manufacturer’s recommendations
- Inspect exhaust/flue for proper attachment and operation
- Inspect control box, wiring and controls for proper connections and performance
- Clean and/or replace air filter, per manufacturer’s recommendations
- Inspect duct work at furnace for leaks, disconnections or blockages
- Measure temperature rise and adjust flow as needed
- Check for correct line and load volts/amps
- Check thermostat operation complies with manufacturer’s recommendations
- Perform carbon monoxide test and adjust heating system until results are within standard industry acceptable limits

Contractor Signature

Learn more at [WGSmartSavings.com/Programs-Rebates/VA/Home-Heating-Tune](https://www.wgsmartavings.com/Programs-Rebates/VA/Home-Heating-Tune).